



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	Pewsey Royal Wedding Community Event		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify One time community group		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	The various community groups in the village (Parish Council, members of PACT, Carnival, Hasbeens) would like to organise a community event to celebrate the Royal Wedding. The event will be low cost to make it open for all.		
Where will your project take place?	The Coopers Field, Pewsey		
When will your project take place?	April 2011		
How many people will benefit from your project?	300 minimum		
How does your project demonstrate a direct link to the community plan for your area?	Culture & Leisure. Meets the objective that events are encouraged to maintain public spirit in the villages and rural areas		
Please provide a reference/page no.	Page 25 6.2		

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

After the announcement of the wedding, a meeting was called by various community groups to check who was organising a street party to ensure no overlap. It was discovered that no one group could afford to organise the party therefore a working group was established from Hasbeens, PACT, Childrens Carnival and Cossers to organise one party between them. This group has sought support from the Parish Council (now given) and various local businesses. A Facebook group was established to gain informal feedback from community members and 82 people indicated they would attend immediately. The benefit to the community will be another event worked on jointly by all the community groups, a single 'street party' in a safe venue for residents of Pewsey, particularly children.

Any other information about your project.

We plan to have 300 seats available (but will expand if we are swamped with demand) We will put marquees in a horse shoe shape with large screens showing the event. The gates will open at 9:30 and there will be bacon/sausage rolls available. People are encouraged to bring a picknick (but there will be a BBQ run by the scouts available as well) for lunch Then we plan to have an 'its a knockout' style event for the afternoon with everybody split into 4 teams and encouraged to get involved. Evening will go into a band/disco event (details tbc) with a BBQ available

Tickets are planned at £2 to include entrance and a free mug.

Close when everybody drifts away!

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No - this will be a one time event

If you were not awarded the full amount requested, what would be the impact on your project?

We will have to charge more for each ticket which will make the event less accessible to lower income groups in the village plus maybe run additional fund raising activities on the day.

How will you know whether your project has made a difference in the community?

We will encourage feedback via electronic media (Facebook group) plus will have a comments book to collect comments for a photo album. People who attend will be encouraged to talk to the press as well.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

PACT, Parish Council, local businesses

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: n/a

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Toilet Hire	£500	Own fundraising/reserves		£
Raffle prizes	£500	Local business donations	c	£100
Tables and Chairs	£200	Parish/town council		£
Mugs	£600	Pewsey Parish	P	£250
First Aid Donation	£50	Trusts/foundations		£
Decorations	£200	PACT	C	£250
Advertising	£100	In kind		£
Miscellaneous	£200	Volunteer effort	C	£200
Volunteer time	£200	Other		£
	£	Ticket sales	P	£600
	£	Raffle	P	£200
	£	Hasbeens	P	£250
	£	Profit from food	P	£200
Total Project Expenditure	£2,350	Total Project Income		£1,850
Total project income B		£1,850		
Total project expenditure A		£2,350		
Project shortfall A – B		£500		
Award sought from Wiltshire Council Area Board		£500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

by seeking funding and grants, the group will be able to run a quality event accessible to all families in the village regardless of income. This means that all families will have the opportunity to participate in the community event, regardless of background and ability to pay.

b) How does your project work to promote inclusion, participation and good community relations?

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 10/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team